

Medical Company in Long Beach Seeks Front Office Receptionist & Therapy Receptionist

Qualifications:

- **Must have good communication skills (written and oral)**
- **Must be able to multi-task**
- **Must have good customer service and phone skills**
- **Medical background preferred**
- **Bilingual preferred**

General Information:

- **Salary DOE**

Contact:

- **Apply online at VOS: <http://vos.longbeach.gov>**

For more information visit the Career Transition Center

3447 Atlantic Ave.
Long Beach, CA 90807
(Major Cross Streets: Atlantic/Wardlow)



Career Transition Center • Youth Opportunity Center
Department of Community Development
City of Long Beach
(562)570-3700 • (800)292-7200
www.longbeachworkforce.org